# INSTRUCTIONS

- **1. ELIGIBILITY**: All marketing/advertising materials developed, produced and/or distributed during the calendar year 2016 are eligible for entry.
- **2. ENTRY FORMS:** For entries that are mailed in, enclose two copies of the Entry Form per entry. One form with actual entry and one with payment. There is no limit on the number of entries that may be submitted.
- **3.** DEADLINE ...... FEBRUARY 28, 2017 LATE DEADLINE ...... APRIL 3, 2017

Entries must be <u>postmarked</u> on or by these dates. Late entries (postmarked after February 28, 2017) must include a one time \$25 late fee. <u>No entries postmarked after</u>
April 3, 2017, will be accepted.

**4. PAYMENT:** Payments can be made on our secure site when entering online. If sending a check by mail, please enclose one check for the total amount of all entries with a copy of the Entry Form.

SINGLE ENTRIES	\$45.00/each
SERIES ENTRIES	\$70.00/each
TOTAL AD CAMPAIGNS	\$70.00/each

Make checks payable to: Creative Images, Inc. Visa, Mastercard and AMEX are also accepted. (See Entry Form)

5. Ship all entries to: CREATIVE IMAGES, INC. "ASTER AWARDS COMPETITION" 141 WILLETS ROAD SYLVA, NC 28779



**6. ENTRIES:** Entries will not be returned. Aster Award entrants agree that all entries may be reprinted non-exclusively in *Marketing Healthcare Today* magazine, and other promotional materials affiliated with Creative Images, Inc. Entrants hold or will secure the necessary licenses for use of all creative content embodied in any of the entries.

#### **SUBMISSION REQUIREMENTS**

- MOBILE & APPS: Mobile website/app entries must be accessible via iTunes or placed on media with appropriate download instructions. They will be judged on a mobile device.
- MOUNTED ITEMS: Mount all one-sided materials... newspaper ads, magazine ads, posters, billboards, outdoor transit, logos, letterhead, etc., on a display board with the Entry Form attached to the back of the board. Photos of billboards or outdoor transit are acceptable. No specific size requirements in mounting. PDF Files are accepted.
- **PRINTED MATERIALS:** For multiple-sided entries, (brochures, annual reports, direct mail, magazines, handbooks, etc.) place the entry in an envelope or box along with the Entry Form. **PDF Files are accepted.**

- **RADIO SPOTS:** Submit as a mp3 file on a CD or Flash Drive in an envelope with an Entry Form attached.
- **SOCIAL MEDIA:** Entries may be submitted as a link, pdf or print.
- <u>VIDEO/TV:</u> Submit television and special video productions in digital format on DVD or flash drive or as a hyperlink in a word document or pdf. Video entries should be submitted in an envelope with an Entry Form attached.
- **SERIES/CAMPAIGNS:** Submit series entries and total advertising campaigns in a large envelope or box. Make sure an Entry Form is attached securely to outside of envelope or box. All media including TV & Radio should be included for campaigns. **PDF Files are accepted.**
- **WEBSITE:** Write the URL as the Name of Entry (See #1 on the Entry Form).

#### **ONLINE SUBMISSIONS:**

Entries can now be submitted and paid for online! Simply choose the "Enter Online" button and fill out the entry form. You will be able to drag and drop your artwork/ radio/video files into the gray box in section 8. There is no limit to the number of entries submitted. You will receive a confirmation email once the files have been downloaded. Accepted File Formats: PDF, JPEG, MP3 as well as all digital video formats. If you have a video file over 20mb and are concerned about upload time, we suggest that you provide a word document or pdf with a hyperlink to where the video can be viewed or contact us at (800) 254-6789 ext. 102 for other options.

**Payment:** When you finish submitting your entries, choose the black "Finish and Pay" button at the bottom where you will be taken to our TLS-secured payment page. A payment receipt will be emailed to you. The charge will appear on your credit card statement as "Awards Program Services."

### **AWARDS**

Entries will be judged on: Creativity, Layout/Design, Typography, Production, Knowledge Transfer & Overall Quality. Professional, Full-Color Gold, Silver, and Bronze awards will be issued by both Group and Category. Judge's Choice trophies will be presented to Division winners receiving a perfect score. An overall Best of Show will be awarded to the top entry in the competition.

Winners will be announced in *Marketing Healthcare Today*, as well as posted on the Aster Awards' website, www.AsterAwards.com. All awards will be sent to the organization designated on the Entry Form (#6). Duplicate awards may be purchased after issued.

If you have any questions regarding the Aster Awards, visit us online (www.AsterAwards.com), or call toll free 1-800-254-6789 ext. 102.

### CATEGORIES

## **SELECT ONE**

■ Advertising Specialty (Hats, Shirts, Pens, Cups, Mouse Pads, etc)

Annual Report
Billboard Design

☐ 3a. Single Entry
☐ 3b. Series (3+ pieces)

□ Blogs Brochure Advertising

5a. Folded / Panels

Multiple Pages

□ <u>Calendar</u>

Direct Mail Piece

7a. Single Entry

7b. Series (3+ pieces)

E-Newsletter

3a. Single Entry

8b. Series (3+ pieces)

Single Entry

□ 9b. Series (3+ pieces)
Internal Campaign (Series)
Invitations
□ Logo Design/Letterhead
Magazine Ad Design
□ 13a. Single Entry
□ 13b. Series (3+ pieces
Magazine Publication
□ 14a. Single Entry 11. 12.

☐ 14a. Single Entry
☐ 14b. Series (3+ pieces)
☐ Mobile Apps

Multilingual Advertising

16a. Single Entry

16b. Series (3+ pieces)

Newsletter/Internal

17a. Single Entry

17b. Series (3+ pieces)

18. Newsletter/External

18a. Single Entry

18b. Series (3+ pieces)

19. Newspaper Advertising

19. 19a. Single Entry

19b. Special Tabloid

19c. Insertion Piece ☐ 19d. Series (3+ pieces)

20. Outdoor Transit

20a. Single Entry

20b. Series (3+ pieces)

□ 20b. Series (3+ pieces)
21. Patient Education
□ 21a. Single Entry
□ 21b. Series (3+ pieces)
22. □ Patient Handbook
23. Pharmaceutical Education
□ 23a. Single Entry
□ 23b. Series (3+ pieces)
24. Photo/(Illustration)

24. Photofillustration

24a. Single Entry

24b. Series (3+ pieces)

25. Physician Directory

26. Physician Referral Program

25a. Single Entry

☐ 26a. Single Entry ☐ 26b. Series (3+ pieces) Pocket Folder

Poster/Displays

28a. Single Entry

28b. Series (3+ p Professional Recruitment

29a. Single Entry

29b. Series (3+ pieces)

30. Publication/Internal

30a. Single Entry

30b. Series (3+ pieces)

31. Publication/External ☐ 31a. Single Entry
☐ 31b. Series (3+ pieces)

32. Radio Advertising

32a. Single Entry

32b. Series (3+ pieces)

Self Promotion

33a. Single Entry

33b. Series (3+ p

34. Service Line Promotions (All Are Series)

□ 34a. Bariatric Services
□ 34b. Behavioral Health
□ 34c. Cancer Services
□ 34d. Cardiac/Vascular Svs. Children's Services Emergency Services

Home Health & Hospice Orthopedic Services Physician Relations

□ 34d. Cardiac/Vascular:
□ 34e. Children's Service
□ 34f. Home Health & Hd
□ 34h. Orthopedic Servic
□ 34i. Physician Relatior
□ 34i. Senior Services
□ 34i. Surgical Services
□ 34i. Women's Services

□ 34m. Women's Services
□ 34m. Other/Misc.
Social Media

□ 35a. Single Entry
□ 35b. Series (3+ pieces)
□ Special Events (Series)
Special Video Production
□ 37a. Single Entry
□ 37b. Series (3+ pieces)

☐ Total Advertising Campaigns (Includes 3+ pieces)

TVVideo Advertising

39a. Single Entry

39b. Series (3+ pieces)

Uritual Tours

Website Design (URL address)

Website Advertising (Banners, Etc)

42a. Single Entry

42b. Series (3+ pieces)

Other/Miscellaneous Material: 42.

43. Other/Miscellaneous Material: (Special Promotional Materials)



## FNTRY FORA

IF YOU HAVE ANY QUESTIONS, CALL (800) 254-6789 EXT. 102

Type or print all information clearly.     with a		with actual entry and or	h actual entry and one with payment. One check acceptable for all entries.	
Name Of Entry:				
Institution:				
Combook				
Tille.				
Cit.				
01-1-				
Telephone (Include Area Code):				
E-mail: (winners will be notified first by e-r	***			
Advertising Agency:				
Title:				
Addross.				
City:				
State:	Zip:			
Telephone (Include Area Code):				
E-mail: (winners will be notified first by e-r	nail)			
☐ Children's Hospital ☐ Foundation/Fundraising ☐ Government Agency ☐ Healthcare Advertising Age ☐ Hospital under 75 beds ☐ Hospital 76 - 149 beds	☐ Managed Care/Ins ☐ Home Health/Hosp	0 beds	Medical Devices/Equipment Co. Medical Practice/Physician Group Non-Hospital Organization/Assoc. Pharmaceutical Industry Specialty Care Facility Other	
Awards (If You Win) Should  ☐ Healthcare Organization	d Be Sent To (Check One Only - Du ☐ Advertising Agency	olicates May Be Ordered):		
How Did You Hear About 1	he Aster Awards Program?			
☐ Direct Mail	🖵 E-mail Promoti	on   🖵	Search Engine	
☐ I Entered Previously	☐ Social Media		Other	
Payment (Select Type of Po	nyment & Calculate Total Entries a	nd Fees)		
Form of Payment:	Single Entries v \$4	5/each	\$	
☐ CHECK ENCLOSED		ns x \$70/each		
WITH ENTRY	Series Entries x \$70/each\$			
SENT SEPARATELY	One Time Late Fee\$ 25.00			
☐ CREDIT CARD (PROVIDE CREDIT CARD	(If Entries Are Postmark	ed After Feb. 28, 2017)		
INFORMATION IN SECTION	TOTAL (U.S. F	unds Only)	\$	
TO THE RIGHT.				
		Check One		
SEND ENTRIES TO:	CREDIT CARD INFORMATION			
ASTER AWARDS	CC#:			

FEEL FREE TO CONTACT US TOLL FREE AT 800-254-6789 EXT 102 • EMAIL: INFO@ASTERAWARDS.COM

Security-Code (3 or 4 digit):

Name on Card:

**Expiration Date:** 

Zip Code:

**141 WILLETS ROAD** 

**SYLVA, NC 28779**